

# **Working Note on Master Trainer Programme(s) -2018 For Primary Teachers Teaching Social science**

## **1. Selection Criteria**

The Master Trainer will be identified/selected by Cluster Heads/Principals on the basis of:

- 1) Teacher's performance -displaying not only excellent teaching skills but also creativity.
- 2) Strong personal values.
- 3) Positive attitude.
- 4) The ability to address large gatherings with strong communication skills.
- 5) Willing to travel as and when required.
- 6) Research oriented, scientific temperament.
- 7) Willing to devote time for searching latest trends in technology and education.

The teachers should be interviewed by the Training Coordinator to make the final selection. **Cluster Head/Principal will be answerable if teacher is not found upto the mark during training programme** by DAVCMC or is not able to deliver result during training sessions conducted by him/her. A suggestive selection criteria for Master Trainers is-

### **Mandatory**

- Minimum 5 years' experience of teaching these classes
- Well Informed and Updated in Subject
- Excellent communication skills
- Fluency in English language
- Proactive and committed to profession
- Willing to take additional work and Responsibility proactively.

### **Desirable**

- Has experience of working with DAVCAE for text-book writing, paper setting etc.
- Has experience as a Teacher Trainer.

### **IMPORTANT**

1. Kindly **DONOT nominate PGT's teaching XI-XII or TGT teaching (VI to X)**for this programme. Practicing teachers of primary classes should only be considered as they are fully familiar with syllabus, text-books, teaching methodology and problems of learning at this level.

## **2. Objectives**

The 3-day Master Trainers Programme aims to create a cadre of Social Science. Trainers at Primary levels who will plan, design and conduct training programmes for their peers on a regular basis in their subject.

## **3. Dates & Duration**

The training programme is of three day duration. The participants will report on the evening before the programme BEGINS and will be free to leave after 5.00 pm on the third (the final day) of training.

## **4. Participation**

From every Cluster two/three teachers will be nominated for Primary Programme. Please refer to annexure 1 to find out the group you belong to . Please refer to group table to find out the number of teachers to be sent from each cluster. It may also be noted that request for the change of group is not permissible under any circumstances. Where more than one teacher is required from a cluster, than under no circumstances, all teachers should be sent from the same school.

## **5. Workshop Requirements**

The teachers will need to carry the following items for effective participation in the programme:

- **Laptop , Internet Dongle, Pendrive (16 GB)**

## **6. On-line Registration**

Participants will have to **Register On-line** on the website of DAV Centre for Academic Excellence [www.davcae.net.in](http://www.davcae.net.in) . This is mandatory. A DD of Rs. 3000/- drawn in favour of **DAV Centre of Academic Excellence, New Delhi** may either be sent by post or deposited during the programme at Delhi to cover the workshop expenses. For any problem in on line –registration you may contact **Mr. Prabhakar Jha(+91 9211163339)**

## **7. Logistics**

This is a residential programme and no participant will be allowed to stay with their relatives during the training. Safe and hygienic hotels located at a walking distance from DAVCMC will be booked for the trainees. The boarding expenses(stay+dinner) of approximately **Rs. 1300/- per day** will be directly met by the school. The school will give the teacher enough advance amount for payment of hotel bills. Any unforeseen expenditure over and above the planned expenditure will be met by DAV Centre for Academic Excellence.

The weather conditions may be checked and all participants may be advised to carry weather appropriate clothes and footwear along with their items of personal and regular use such as medicines, toiletries etc. Please do not carry any valuables such as jewelry, expensive gadgets etc.

## **Hotel Bookings**

The Cluster Head must make a clear/separate mention of the arrival dates of the Master Trainer in their emails which can be emailed at **eokvdav@gmail.com** so that their hotels bookings may be done accordingly. You are also advised to inform **Mr.Prabhakar Jha**.

## **8. Reporting**

All teachers may call **Mr. Prabhakar Jha cell number (+917678212698)** to inform their time of arrival and departure. They will report at the headoffice of DAV College Managing Committee, which is also the programme venue. From there they will be escorted to their hotels located at walking distance. Dinner will be organized for all teachers who give prior information of their arrival.